

Easy English example for a Club

Who to Contact

Hello, my name is [Your Name], and I am the leader/chair of [Club Name]. Welcome to [Club Name].

You can contact me at the following:

Thank you, [Your Name]



Your phone number here



Your email here

Insert your
photo here

You can contact me if you need to tell me:



You are running late



You are sick and are not coming
into work



For more information on upcoming
events and club activities